**CV template**
**See below a basic CV template to follow when starting/updating your CV**

**[Your Name]**

**[Address, phone number, email address]**

**Profile / Personal**
(Brief overview of your experiences and skills)

**Skills**
[relevant skills]

**Experience**
[Introduce yourself, highlight your best qualifications and explain why you’re a fit for the job]

**Work experience**
[Name of employer]
[Job title] [Dates of employment]
[description of your responsibilities and accomplishments]

[Name of employer]
[Job title] [Dates of employment]
[description of your responsibilities and accomplishments]

[Name of employer]
[Job title] [Dates of employment]
[description of your responsibilities and accomplishments]

[Name of employer]
[Job title] [Dates of employment]
[description of your responsibilities and accomplishments]

**Education**
[University / School]
[Title of degree / Qualifications] [Dates attended]
[Highlighted qualifications]

[University / School]
[Title of degree / Qualifications] [Dates attended]
[Highlighted qualifications]

**Personal interests**
[Short paragraph on your hobbies]